

MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY

NOVEMBER 16, 2016

Present: Louise Collins, Tom House, Sandra Ferguson, John Vendetti, Matthew Rojano, Harvey Loomis, Sarah Stenn and Thomas White. Absent: Jackie Poole

President Collins called the meeting to order at 3:38.

Sandra Ferguson moved, Thomas White seconded and the board voted unanimously to accept the proposed agenda dated November 16, 2016.

Sandra Ferguson moved, Matthew Rojano seconded and the Board voted unanimously to approve the minutes of the October 19, 2016 meeting.

In honor of The Friends of the Library's donation of \$26,000 dollars, a photo was taken at the beginning of the meeting of a group of Friends together with the Director and Library board members.

The Director announced that we are once again a 5-star library. The Library has taken out an ad in the Hamptons Take 2 Documentary Film Festival's new program, which was passed around the table. The Director spoke of changes in officers at The Friends of the Library, as well in changes in their meeting dates.

The Director praised staff members Danielle Menchise and Judith Lechmanski for the excellent work they did running the library while she was on vacation in Hawaii. She also reported that the water fountain on the first floor has been installed and is functioning, and that the work on the HVAC shed has been completed and that we are on track to close the project before the end of the year.

The annual appeal as of 11/16/16 is at \$7,150 with 28 donors (as compared to the 2015 appeal at the same time of \$9025 with 17 donors).

The Director is still working on updating the Library's printing system; so far, quotes for the work range from \$90,000 down to \$40,000.

The date of the Trustee Retreat, discussed at the last meeting, has been set for Saturday, January 7, 2017: it will be breakfast at the Topping Rose restaurant in Bridgehampton, with Gerald Nichols of Library Consulting Services attending to discuss the purpose and function of the various Trustee committees.

The YogiBo, present at the last meeting, has proved to be a success with various groups of patrons (kids and YA's particularly), and the Director plans to buy more to replace some of the excess of standard furniture in the children's' department and elsewhere.

The Hampton Library in Bridgehampton
Minutes of the November 16, 2016
Regular Meeting

An unfortunate statistic shows that the English as a Second Language attendance has decreased from seven to zero this month; presumably when the heavy summer work season ends, the attendance will rise again. A more satisfying statistic shows that e-book 'withdrawals' have increased considerably.

At 5:27 Tom House moved, Harvey Loomis seconded and the Board unanimously voted to enter executive session to discuss staff salaries. The meeting resumed at 5:38.

The Director reported that she has been elected as the Vice President of Suffolk County's Public Library Directors Association (a round of applause).

Sandra Ferguson moved, Tom White seconded and the Board voted unanimously to accept the Operating Financial Reports prepared by Danielle Menchise, the Library's Business Manager for the period 10/01/16 to 10/31/16.

Harvey Loomis moved, Sandra Ferguson seconded and the Board voted unanimously to approve the SCCLS Proposed Budget for the 2017 Fiscal Year.

Sarah Stenn moved, John Vendetti seconded and the Board voted unanimously to approve pay rises for the staff as discussed for the 2017 fiscal year.

At this point the Director led the Board members on a tour of the Library from bottom to top; many members saw various parts of the building for the first time. It was an interesting and worthwhile exercise.

At 5:40 Tom House moved, Tom White seconded and the Board voted unanimously voted to adjourn the meeting.

*Respectfully submitted,
Harvey Loomis, Secretary*