

MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY

September 16, 2015 at 3:30 pm
BUDGET HEARING
REGULAR MEETING to Follow

AGENDA

- I. CALL TO ORDER**
- II. BUDGET HEARING**
- III. ACCEPTANCE OF THE AGENDA**

A. Resolved that the Board of Trustees of the Hampton Library approves the proposed agenda dated September 16, 2015.

Motion _____ Second: _____ Vote: _____

IV. APPROVAL OF THE MINUTES[section 1]

A. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the August 19, 2015 regular monthly meeting.

Motion _____ Second: _____ Vote: _____

V. PERIOD FOR PUBLIC EXPRESSION

VI. ANNOUNCEMENTS

Celeste Gainey donated \$384 to the Library (Profits from books sold at her Poetry Reading)
2015 Annual Appeal \$1,000 donated by Lawrence & Lucy Ricciardi

VII. CORRESPONDENCE [section 2]

Letter from Kevin Verbese SCLS re: SCLS Trustee Caucus
Email from Celeste Gainey
Letter of Resignation from Kristen Fisher

VIII. REPORTS [section 3]

Director
Family Department

Young Adult
Reference
Technical Services/Circulation Statistics

A. Resolved that the Board of Trustees of the Hampton Library accepts the Director’s Report and Departmental Reports for the period August 1, 2015 through August 31, 2015.

Motion _____ Second _____ Vote: _____

IX. UNFINISHED BUSINESS [section 4]

HVAC upgrade
Pierre’s Septic

X. NEW BUSINESS [section 5]

2015 Annual Appeal
Water Fountains
ALA Midwinter
Health Insurance

(page) denotes information attached and its location in Board Packet

◆ *Operational Resolution to follow*

XI. PERSONNEL REPORT [section 6]

A. Resolved that the Board of Trustees of the Hampton Library approves to enter executive session for personnel matters at _____p.m.

Motion _____ Second _____ Vote: _____

XII. FINANCIALS [section 7]

A. DISBURSEMENTS

a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 8-18-15 to 8-27-15 numbered 12984-12995 in the amount of \$21372.03

Motion _____ Second _____ Vote: _____

- b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 09-11-15 numbered 12996-13038 in the amount of \$33977.71

Motion _____ Second _____ Vote: _____

B. PAYROLL

- a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 07/22/2015 – 08/04/2015 in the amount of \$24162.45 and 08/05/2015 – 08/18/2015 in the amount of \$22967.53.

Motion _____ Second _____ Vote: _____

C. FINANCIAL REPORTS

- a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library’s Business Manager, for the period 8/01/15-8/31/15

Motion _____ Second _____ Vote: _____

XIII. OPERATIONAL RESOLUTIONS

- A. Resolved that the Board of Trustees of the Hampton Library approves using Health Republic’s Essential Care Platinum Plan for Health Insurance for the Full-Time Staff beginning at the renewal date of December 1, 2015.

Motion _____ Second _____ Vote: _____

XIV. ADJOURNMENT

- A. Resolved that the Board of Trustees of the Hampton Library approves to adjourn the meeting at _____ p.m.

Motion _____ Second _____ Vote: _____

NEXT MEETING OF THE BOARD OF TRUSTEES ► Wednesday, 10/21/2015 at 3:30pm