

**MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY**

**August 19, 2015 at 10:00 am**

**AGENDA**

**I. CALL TO ORDER**

**II. ACCEPTANCE OF THE AGENDA**

A. Resolved that the Board of Trustees of the Hampton Library approves the proposed agenda dated August 19, 2015.

Motion \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**III. APPROVAL OF THE MINUTES[section 1]**

A. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the July 15, 2015 regular monthly meeting.

Motion \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IV. PERIOD FOR PUBLIC EXPRESSION**

**V. ANNOUNCEMENTS**

\$200.50 Donation from Marty Fritz's Grandchildren Cara & Ellie. The girls donated the money from a tag sale they held. They would like us to buy books for tweens and young adults.

**VI. CORRESPONDENCE [section 2]**

**VII. REPORTS [section 3]**

Director  
Family Department  
Young Adult  
Reference  
Technical Services/Circulation Statistics

A. Resolved that the Board of Trustees of the Hampton Library accepts the Director's Report and Departmental Reports for the period July 1, 2015 through July 31, 2015.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. UNFINISHED BUSINESS [section 4]**

HVAC upgrade – Visit from Sean of D&S Mechanical  
Proposed 2016 Budget ♦  
Pierre’s Septic

**IX. NEW BUSINESS [section 5]**

Staff Development-Safe Space Training ♦  
Press Site for Bridgehampton School ♦

♦ *Operational Resolution to follow*

**X. PERSONNEL REPORT [section 6]**

A. Resolved that the Board of Trustees of the Hampton Library approves to enter executive session for personnel matters at \_\_\_\_\_ p.m.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**XI. FINANCIALS [section 7]**

**A. DISBURSEMENTS**

a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 7-15-15 to 8-11-15 numbered 12926-12937 in the amount of \$6991.52

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 08-12-15 numbered 12938-12983 in the amount of \$41648.84

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**B. PAYROLL**

a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 06/24/2015 – 07/07/2015 in the amount of \$23569.40 and 07/08/2015 – 07/21/2015 in the amount of \$24426.96.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**C. FINANCIAL REPORTS**

- a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library’s Business Manager, for the period 6/01/15-6/30/15

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**XII. OPERATIONAL RESOLUTIONS**

- A. The Board of Trustees rescinds the following resolution passed on July 15, 2015:  
 WHEREAS, General Municipal Law (GML) §3-c establishes a tax levy limit for all budgets approved by libraries that may require school districts to levy a tax on their behalf; and WHEREAS, the Hampton Library’s budget is governed by GML §3-c; and WHEREAS, GML §3-c authorizes the Hampton Library Board of Trustees to exceed the tax levy limit by a resolution approved by a vote of sixty (60%) percent of the qualified Trustees; and WHEREAS, the Hampton Library’s budget will result in a tax levy which exceeds the tax levy limit; NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Hampton Library expressly permit the Library budget to exceed the tax levy limit set forth in GML §3-c; and BE IT FURTHER RESOLVED that the Board of Trustees of the Hampton Library adopts the proposed 2016 budget in the amount of 1,664,900.00, with the requisite portion thereof to be raised by a levy of a tax upon the taxable property within the Bridgehampton Union Free School District and the Sagaponack Common School District boundaries, subject to voter approval.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

- B. WHEREAS, General Municipal Law (GML) §3-c establishes a tax levy limit for all budgets approved by libraries that may require school districts to levy a tax on their behalf; and WHEREAS, the Hampton Library’s budget is governed by GML §3-c; and WHEREAS, GML §3-c authorizes the Hampton Library Board of Trustees to exceed the tax levy limit by a resolution approved by a vote of sixty (60%) percent of the qualified Trustees; and WHEREAS, the Hampton Library’s budget will result in a tax levy which exceeds the tax levy limit; NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Hampton Library expressly permit the Library budget to exceed the tax levy limit set forth in GML §3-c; and BE IT FURTHER RESOLVED that the Board of Trustees of the Hampton Library adopts the proposed 2016 budget in the amount of 1,635,700.00, with the requisite portion thereof to be raised by a levy of a tax upon the taxable property within the Bridgehampton Union Free School District and the Sagaponack Common School District boundaries, subject to voter approval.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

- C. Resolved the Board of Trustees of the Hampton Library approve allowing the Bridgehampton Union Free School District to use the Library as a designated media site as part of the school's Safety Plan.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

- D. Resolved the Board of Trustees of the Hampton Library approve closing the Library Friday, November 6 from 9:30am-2:00pm to allow for Safe Space Training and Cleanup of work space.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

### **XIII. ADJOURNMENT**

- A. Resolved that the Board of Trustees of the Hampton Library approves to adjourn the meeting at \_\_\_\_\_ p.m.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**NEXT MEETING OF THE BOARD OF TRUSTEES ► Wednesday, 9/16/2015 at 3:30pm**