

**MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY**

**June 17, 2015 at 3:30 pm**

**AGENDA**

**I. CALL TO ORDER**

**II. ACCEPTANCE OF THE AGENDA**

A. Resolved that the Board of Trustees of the Hampton Library approves the proposed agenda dated June 17, 2015.

Motion \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**III. APPROVAL OF THE MINUTES[section 1]**

A. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the May 20, 2015 regular monthly meeting.

Motion \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IV. PERIOD FOR PUBLIC EXPRESSION**

**V. ANNOUNCEMENTS**

**VI. CORRESPONDENCE [section 2]**

**VII. REPORTS [section 3]**

*Update from the Friends of the Library with Co-Presidents Anne Marshall and Cathie Gandel,*

Director  
Family Department  
Young Adult  
Reference  
Technical Services/Circulation Statistics

A. Resolved that the Board of Trustees of the Hampton Library accepts the Director's Report and Departmental Reports for the period April 1, 2015 through April 30, 2015.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. UNFINISHED BUSINESS [section 4]**

HVAC upgrade  
Proposed 2016 Budget

**IX. NEW BUSINESS [section 5]**

Offering Finger Printing as a service at the Library  
Friends Cocktail Party Rain Location ♦  
Pierre’s Septic- discussion of investigation  
♦*Operational Resolution to follow*

**X. PERSONNEL REPORT [section 6]**

A. Resolved that the Board of Trustees of the Hampton Library approves to enter executive session for personnel matters at \_\_\_\_\_p.m.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**XI. FINANCIALS [section 7]**

**A. DISBURSEMENTS**

a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 5-20-15 numbered 12837-12842 in the amount of \$864.33

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 06/11/15 numbered 12843-12884 in the amount of \$23359.47

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**B. PAYROLL**

a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 04/15/2015 – 04/28/2015 in the amount of \$21887.36 and 04/29/2015 – 05/12/2015 in the amount of \$21829.78 and 05/13/15 – 05/26/15 in the amount of \$22016.65 .

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**C. FINANCIAL REPORTS**

- a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library’s Business Manager, for the period 4/01/15-4/30/15

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**XII. OPERATIONAL RESOLUTIONS**

- A. Resolved the Board of Trustees of the Hampton Library Approves the use of the Library as the Rain Location for the Friends Annual Cocktail Party on Saturday, July 18, 2015.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**XIII. ADJOURNMENT**

- A. Resolved that the Board of Trustees of the Hampton Library approves to adjourn the meeting at \_\_\_\_\_p.m.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: \_\_\_\_\_

**NEXT MEETING OF THE BOARD OF TRUSTEES ► Wednesday, 7/15/2015 at 10:00am**