

MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY

WEDNESDAY, APRIL 19, 2017
REGULAR MEETING

I. CALL TO ORDER

II. ACCEPTANCE OF THE AGENDA

- A. Resolved that the Board of Trustees of the Hampton Library approves the proposed agenda dated April 19, 2017.

Motion _____ Second: _____ Vote: _____

III. APPROVAL OF THE MINUTES [section 1]

- A. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the March 15, 2017 Regular meeting.

Motion _____ Second: _____ Vote: _____

IV. PERIOD FOR PUBLIC EXPRESSION

V. REPORT FROM FRIENDS OF THE LIBRARY

VI. ANNOUNCEMENTS

VII. CORRESPONDENCE [section 2]

VIII. LIBRARY REPORTS [section 3]

Director
Family/Young Adult
Reference
Technical Services/Circulation Statistics

- A. Resolved that the Board of Trustees of the Hampton Library accepts the Director's Report and Departmental Reports for the period March 1, 2017 through March 31, 2017.

Motion _____ Second _____ Vote: _____

IX. UNFINISHED BUSINESS [section 4]

HVAC upgrade
Building Maintenance – Painting

X. NEW BUSINESS [section 5]

Friends Sunday at Six Summer Season Lecture – Sunday May 28, 2017 ♦

♦ *Operational Resolution to follow*

XI. PERSONNEL REPORT [section 6]

A. Resolved that the Board of Trustees of the Hampton Library approves to enter executive session for personnel matters at _____p.m.

Motion _____ Second _____ Vote: _____

XII. FINANCIALS [section 7]

A. DISBURSEMENTS

a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 03/15/2017 to 03/16/2017 numbered 13904-13915 in the amount of \$7596.35

Motion _____ Second _____ Vote: _____

b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 04/13/2017 numbered 13916-13957 in the amount of \$96753.18

Motion _____ Second _____ Vote: _____

B. PAYROLL

a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 02/15/2017-02/28/2017 in the amount of \$24002.47 and 03/01/2017-03/14/2017 in the amount of \$23996.55 and 03/15/2017-03/28/2017 in the amount of \$23905.28.

Motion _____ Second _____ Vote: _____

C. FINANCIAL REPORTS

- a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library’s Business Manager, for the period 03/01/2017-03/31/2017.

Motion _____ Second _____ Vote: _____

XIII. OPERATIONAL RESOLUTIONS

- A. Resolved that the Board of Trustees of the Hampton Library approves closing the Library at 3:00 pm on Sunday, May 28, 2017 in preparation for the Friends Summer Kickoff lecture and reception.

Motion _____ Second _____ Vote: _____

XIV. ADJOURNMENT

- A. Resolved that the Board of Trustees of the Hampton Library approves to adjourn the meeting at _____ p.m.

Motion _____ Second _____ Vote: _____

NEXT MEETING OF THE BOARD OF TRUSTEES ►

Regular Monthly Meeting: Wednesday, May 17, 2017 at 3:30 pm