

MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY

October 21, 2015 at 3:30 pm

REGULAR MEETING

AGENDA

I. CALL TO ORDER

II. ACCEPTANCE OF THE AGENDA

A. Resolved that the Board of Trustees of the Hampton Library approves the proposed agenda dated October 21, 2015.

Motion _____ Second: _____ Vote: _____

III. APPROVAL OF THE MINUTES[section 1]

A. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the September 16, 2015 regular monthly meeting.

Motion _____ Second: _____ Vote: _____

IV. PERIOD FOR PUBLIC EXPRESSION

V. ANNOUNCEMENTS

\$5,000 grant from the Ovarian Cancer Research Foundation was received
\$500 donation in memory of Anna Pump from Donna Oplinger and her husband

VI. CORRESPONDENCE [section 2]

Invite to Annual Trustee Workshop

VII. REPORTS [section 3]

Director
Family Department

Young Adult
Reference
Technical Services/Circulation Statistics

- A. Resolved that the Board of Trustees of the Hampton Library accepts the Director’s Report and Departmental Reports for the period September 1, 2015 through September 30, 2015.

Motion _____ Second _____ Vote: _____

VIII. UNFINISHED BUSINESS [section 4]

HVAC upgrade
Pierre’s Septic
Water Fountains
ALA Midwinter – Tabled until November

IX. NEW BUSINESS [section 5]

Policy Committee Meeting

(page) denotes information attached and its location in Board Packet

◆ *Operational Resolution to follow*

X. PERSONNEL REPORT [section 6]

- A. Resolved that the Board of Trustees of the Hampton Library approves to enter executive session for personnel matters at _____p.m.

Motion _____ Second _____ Vote: _____

XI. FINANCIALS [section 7]

A. DISBURSEMENTS

- a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 9-16-15 numbered 13039-13042 in the amount of \$1639.84

Motion _____ Second _____ Vote: _____

- b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 10-15-15 numbered 13043-13087 in the amount of \$227989.00

Motion _____ Second _____ Vote: _____

B. PAYROLL

- a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 08/19/2015 – 09/01/2015 in the amount of \$23552.34 and 09/02/2015 – 09/15/2015 in the amount of \$22573.30.

Motion _____ Second _____ Vote: _____

C. FINANCIAL REPORTS

- a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library’s Business Manager, for the period 9/01/15-9/30/15

Motion _____ Second _____ Vote: _____

XII. OPERATIONAL RESOLUTIONS

XIII. ADJOURNMENT

- A. Resolved that the Board of Trustees of the Hampton Library approves to adjourn the meeting at _____p.m.

Motion _____ Second _____ Vote: _____

NEXT MEETING OF THE BOARD OF TRUSTEES ► Wednesday, 11/18/2015 at 3:30pm