

MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY

WEDNESDAY, JANUARY 17, 2018
Directly Following Organizational Meeting
REGULAR MEETING

I. CALL TO ORDER

II. ACCEPTANCE OF THE AGENDA

- A. Resolved that the Board of Trustees of the Hampton Library approves the proposed agenda dated January 18, 2017.

Motion _____ Second: _____ Vote: _____

III. APPROVAL OF THE MINUTES [section 1]

- A. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the December 20, 2017 meeting.

Motion _____ Second: _____ Vote: _____

IV. PERIOD FOR PUBLIC EXPRESSION

V. REPORT FROM THE FRIENDS OF THE LIBRARY

VI. ANNOUNCEMENTS

2017 Annual Appeal as of 1/10/2018 is at \$56225.00 with 146 Donors

2016 Annual Appeal as of 1/10/2017 was at \$45925.00 with 147 Donors

VII. CORRESPONDENCE [section 2]

VIII. REPORTS [section 3]

Director

Family/Young Adult

Reference

Technical Services/Circulation Statistics

- A. Resolved that the Board of Trustees of the Hampton Library accepts the Director's Report and Departmental Reports for the period December 1, 2017 through December 31, 2017.

Motion _____ Second _____ Vote: _____

IX. UNFINISHED BUSINESS [section 4]

X. NEW BUSINESS [section 5]

Executive Session
Sierra Migration on February 12

XI. PERSONNEL REPORT [section 6]

A. Resolved that the Board of Trustees of the Hampton Library approves to enter executive session for personnel matters at _____p.m.

Motion _____ Second _____ Vote: _____

XII. FINANCIALS [section 7]

A. DISBURSEMENTS

a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 12/20/2017 to 12/26/2017 numbered 14357-14360 in the amount of \$3021.40

Motion _____ Second _____ Vote: _____

b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 01/10/2018 numbered 14361-14385 in the amount of \$13616.75.

Motion _____ Second _____ Vote: _____

B. PAYROLL

a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 11/22/2017-12/05/2017 in the amount of \$26469.76 and 12/06/2017-12/19/2017 in the amount of \$26073.48.

Motion _____ Second _____ Vote: _____

C. FINANCIAL REPORTS

- a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library’s Business Manager, for the period 12/01/17-12/31/17

Motion _____ Second _____ Vote: _____

XIII. OPERATIONAL RESOLUTIONS

XIV. ADJOURNMENT

- A. Resolved that the Board of Trustees of the Hampton Library approves to adjourn the meeting at _____p.m.

Motion _____ Second _____ Vote: _____

NEXT MEETING OF THE BOARD OF TRUSTEES ►

Regular Monthly Meeting: Wednesday, February 21, 2018 at 3:30 pm