

# MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY

WEDNESDAY, MAY 17, 2017

## MINUTES

Present: Louise Collins, John Vendetti, Sandra Ferguson, Tom House, Jackie Poole, Tom White, Sarah Stenn, Harvey Loomis.

Absent: Matthew Rojano

Guests: Judy Williams, and Tina Raymond, Co-Presidents of the Friends of the Library.

President Collins called the meeting to order at 3:35.

The meeting began with a run-down of the Friends' plans for the summer events:

Ms. Williams reported that the 'Sunday at Six' event described at the last meeting is well set, with wine being donated by then Channing Daughters winery; plans for the Barn party at the Wesnofske farm on July 15 are more vague, particularly over the question of ticket prices -- \$150 per person is being seriously considered, but whether children are to be included in the price (and at what age?), or priced separately. Another concern at the moment is the matter of porta potties: how many, and whether some company might donate them, since they cost \$300 each. Several Board members offered suggestions as to where the Friends might appeal. Finally, the Friends are very pleased with the now- complete Fridays at Five authors list; the ticket price has been set at \$25 per lecture or \$175 for all eight. The Co-Presidents departed.

The Director reported that the session she organized to bring the Friends together with Gerry Nichols -- the library guru that the Board met with last winter -- went very well. The Friends were interested in what Mr. Nichols has to say, particularly the concept that new ideas for ways to raise fund for libraries are good, and that it should not be necessary for Friends to hold back funds raised "for a rainy day".

After 15 years of employment at the Hampton Library (and years of volunteering as a tween) Judith Iwanyckyj-Lechmanski has taken a position with the Assessor's Office on Shelter Island, where she lives. The Director is excited for Judith and her new opportunity, but is aware that Judith's leaving is a tremendous loss to our staff. Judith will continue on at the Library part time to tie up loose ends through the end of May.

Two other staff members have left also left: Jennifer Hartig and Julie Greene and the Director explained that she has spent a large part of her time since the last Board meeting re-aligning the staff organization: she has hired two trainees -- Shannon Galasso and Megan Smead -- who have been at other Long Island libraries and are both working towards their Master of Library Science degrees; they will split their time here between youth services and adult reference, which will free up other staff members to take on the duties of the departing staffers.

The Director reported that the power-washing and painting of the building's exterior will begin on May 22 and should be finished by the 4<sup>th</sup> of July. She also said that the new SAM printer is in house and will be in service very soon. She praised Mahoney Associates for the good job they have done to make the Library's grounds look attractive, and added that the sprinkler system has been turned on for the summer season.

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Jackie Poole spoke of the uneven slates and bricks of the footpath to the Library's front door -- several people have tripped on them -- and the Board agreed that something should be done about it. To redo the whole path, however, will be an expensive job, and it was agreed that minor improvements should be made immediately, and that the Building and Grounds committee will take the whole job under consideration.

The Director reported that Lou Arceri, instructor for the AARP-sponsored defensive driving program, has retired; he will have to be replaced before the next scheduled program in the autumn.

The free *Tai Chi* classes, underwritten by the Ovarian Cancer Research Fund, have been very popular this season.

The confusion caused at the last meeting by the fact that the number of patrons using the library had increased while the through-the-door count had diminished was explained by the Director, who said that the door-counting method had been miscalculated due to an incorrect formula in the statistics spreadsheet.

Sandra Ferguson moved, Tom House seconded and the Board voted unanimously to enter executive session for personnel matter at 4:15. At 4:36 the meeting was resumed.

John Vendetti moved, Tom White seconded and the Board voted unanimously to approve the following financial matters:

A. Disbursements

a. The prepayments of checks dated 03/15/2017 to 03/16/17 numbered 13904-13915 in the amount of \$7596.35.

b. The disbursements of checks dated 04/13/2017 numbered 13916-13957 in the amount of \$96753.18.

B. Payroll

a. The payroll for the periods 02/15/2017– 202/28/17 in the amount of \$23996.55 and 03/15/2017-03/28/2017 in the amount of \$23905.28.

C. Financial Reports

a. The Operating Financial Reports prepared by Danielle Menchise, the Library's Business Manager, for the period 03/01/2017-03/31/2017.

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Tom White moved, Sandra Ferguson seconded and the Board voted unanimously to approve the following Operational Resolution:

A. Resolved that the Board of Trustees of the Hampton Library approves closing the Library at 3:00 pm on Sunday, May 28, 2017 in preparation for the Friends Summer Kickoff lecture and reception.

Jackie Poole moved, Tom house seconded and the Board voted unanimously to adjourn the meeting at 4:39 p.m.

*Respectfully submitted,  
Harvey Loomis, secretary.*