

MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY

Wednesday October 11, 2017 AT 3:30 PM
REGULAR MEETING

I. CALL TO ORDER

II. ACCEPTANCE OF THE AGENDA

- A. Resolved that the Board of Trustees of the Hampton Library approves the proposed agenda dated October 11, 2017.

Motion _____ Second: _____ Vote: _____

III. APPROVAL OF THE MINUTES [section 1]

- A. Resolved that the Board of Trustees of the Hampton Library approves the minutes of the September 20, 2017 Regular meeting.

Motion _____ Second: _____ Vote: _____

IV. PERIOD FOR PUBLIC EXPRESSION

V. REPORT FROM FRIENDS OF THE LIBRARY-NO REPORT

VI. ANNOUNCEMENTS

\$4,000 bullet aid from Senator LaValle has been received
\$100 donation in Memory of John Wood from Martie & Rick Fritz

VII. CORRESPONDENCE

Copy of Response letter to J. Burdge
Letter from Friends CoPresidents of the Friends (to be discussed under new business)

VIII. LIBRARY REPORTS

Director
Family
Young Adult
Reference

Technical Services/Circulation Statistics (Complete Sept. & Oct. statistics will be submitted at Nov. mtg.)

- A. Resolved that the Board of Trustees of the Hampton Library accepts the Director's Report and Departmental Reports for the period September 1, 2017 through September 30, 2017.

Motion _____ Second _____ Vote: _____

IX. UNFINISHED BUSINESS [section 4]

X. NEW BUSINESS [section 5]

Friends of the Library letter

◆ *Operational Resolution to follow*

XI. PERSONNEL REPORT [section 6]

A. Resolved that the Board of Trustees of the Hampton Library approves to enter executive session for personnel matters at _____p.m.

Motion _____ Second _____ Vote: _____

Executive session ended at _____ p.m.

XII. FINANCIALS [section 7]

A. DISBURSEMENTS

a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 09/20/2017 numbered 14204-14217 in the amount of \$25632.76

Motion _____ Second _____ Vote: _____

b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 10/04/2017 numbered 14218-14242 in the amount of \$21078.06

Motion _____ Second _____ Vote: _____

B. PAYROLL

a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 08/16/2017-08/29/2017 in the amount of \$26096.32 and 08/30/2017-09/12/2017 in the amount of \$25897.22 and 09/13/17-09/26/17 in the amount of \$26210.35

Motion _____ Second _____ Vote: _____

C. FINANCIAL REPORTS

- a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library’s Business Manager, for the period 09/01/2017-09/30/2017.

Motion _____ Second _____ Vote: _____

XIII. OPERATIONAL RESOLUTIONS

XIV. ADJOURNMENT

- A. Resolved that the Board of Trustees of the Hampton Library approves to adjourn the meeting at _____ p.m.

Motion _____ Second _____ Vote: _____

NEXT MEETING OF THE BOARD OF TRUSTEES ►

Regular Monthly Meeting: Wednesday, November 15, 2017 at 3:30 pm