

MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY

Wednesday, December 20, 2017

Present: Louise Collins, Tom House, Sarah Stenn, John Vendetti, Matthew Rojano, Tom White, Sandra Ferguson, Jackie Poole

Absent: Harvey Loomis

Guests: Business Manager Danielle Menchise (Sitting in for Director Harris) Judy Williams & Tina Raymond, representing the Friends of the Library

President Collins called the meeting to order at 3:37 p.m.

Matt Rojano moved, Tom White seconded and the Board voted unanimously to approve the proposed agenda dated December 20, 2017. Sandra Ferguson moved, Tom White seconded and the Board voted unanimously to approve the minutes of the November 15, 2017 regular meeting.

Tina Raymond and Judy Williams presented the Friends of the Library's annual donation to the Board of Trustees in the amount of \$50,000. A photo will be taken on January 10, 2018 with a large presentation check prior to the Friends of the Library monthly committee meeting. The Friends amended their bylaws to hold more seed money for Special Events

The 2017 Annual Appeal as of 12/15/2017 has raised \$23425.00 as compared to the amount of \$26475.00 raised at this time last year.

The Board reviewed the reports submitted by the departments. Sarah Stenn moved, Tom House seconded and the Board voted unanimously to accept the departmental reports for November 1, 2017 through November 30, 2017.

Under Old Business Jackie Poole inquired about the issue with Bridgehampton School discussed at the November meeting. The librarians are keeping an eye on the teens/ preteens and no further issues have been identified. The YA patrons are coming regularly to the library currently. We will address any further issues as they arise.

Under new business the Board of Trustees reviewed the Suffolk Cooperative Library System (SCLS) annual budget.

Vice President Tom House was thanked for his hard work and dedication to his position as a Trustee of the Hampton Library.

There was no personnel report. The Board did not enter executive session.

Motioned by John Vendetti and seconded by Tom House the Board approved the following The Financials on a consent agenda:

The Hampton Library in Bridgehampton
Minutes of the December 20, 2017
Regular Meeting

DISBURSEMENTS

- a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 11/15/2017 numbered 14307-14316 in the amount of \$5514.92
- b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 12/14/2017 numbered 14317-14356 in the amount of \$34843.07

PAYROLL

- a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 10/25/2017- 11/07/2017 in the amount of \$26114.46 and 11/08/2017-11/21/2017 in the amount of \$25942.74

FINANCIAL REPORTS

- a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library's Business Manager, for the period 01/01/2017-11/30/2017.

Sandra Ferguson motioned, Tom White seconded and the Board unanimously approved the following operational resolution:

- a. Resolved that the Board of Trustees of the Hampton Library approves the SCLS Proposed Budget for the 2018 Fiscal Year.

Jackie Poole motioned, Tom House seconded and the Board unanimously approved to adjourn the meeting at 4:03 p.m.

Respectfully submitted,

John Vendetti

Transcribed by KH