

MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY

DECEMBER 21 2016

Present: Louise Collins, Tom House, John Vendetti, Harvey Loomis, Thomas White, Jackie Poole

Absent: Sandra Ferguson, Sarah Stenn, Matthew Rojano

Also present as guests: Friends of the Library co-presidents Judy Williams and Tina Raymond

President Collins called the meeting to order at 3:37.

Judy Williams and Tina Raymond were introduced to the Board and there followed an interesting report of the Friends' plans for the Fridays at Five programs for 2017. Since it is not written in stone that all the authors on the summer's schedule must be local, the Friends are keen to bring authors from as far away as California to liven up the roster for next summer. They are also planning a cocktail party to start the season, and have scheduled a fund-raising barn party for July 16. A serious objective is to widen the audience, with particular emphasis on younger members of the community, considering that in the recent past 60-year-olds seem to have become the "younger" attendees; part of this plan is a golf outing on the Bridgehampton Association course. It has also been decided to change the fee for the summer's eight lectures to \$150.

There was enthusiastic approval of these plans by the Board members. Misses Williams and Raymond departed. (It was noted later in the meeting that local author Stephen Gaines has accepted the job as head of the Friends' Friday at Five program next summer.)

John Vendetti moved, Tom White seconded and the Board voted unanimously to accept the Agenda dated December 21, 2016.

Tom White moved, John Vendetti seconded and the Board voted unanimously to approve the minutes of the November 16, 2016 meeting.

The Director announced that the 2016 annual appeal has brought in \$31,820 so far from 105 donors. This compares poorly with \$56,225.00 with 115 donors at the same time last year.

The annual Christmas holiday open house gathering in and outside of the Library was a huge success this year, with a small band from the Bridgehampton High School leading the caroling. The nearby Starbucks café contributed to the celebration and has indicated it wants to be more involved in community activities.

The Director reported that several jobs around the Library building, such as the leaky faucets and the faulty Bruce Kaplan fireplace, have been accomplished. She also spoke of a very successful Thanksgiving party in the children's department that brought a large amount of food for the Community Center. Apparently the young adults are delighted with their Yogibo; and the Sagaponack school kids are excited about the Library giving away books as presents to the local schools. Circulation in general is better, particularly audio books and e-audio books, while CD disks and films that are streamed have declined.

The ESL program has become more popular again, with the end of the summer; sessions are held on Wednesday and Thursday during the winter season.

The Director announced that Jenny Hartig, who has manned the front desk for some 12 years, will retire on the first of the new year. We will all be sorry to see her go.

The Hampton Library in Bridgehampton
Minutes of the December 21, 2016
Regular Meeting

Tom White moved, Tom House seconded and the Board voted unanimously to accept the Director's report= and Departmental Reports for the period November 1, 2016 and November 30, 2016.

The Director declared that the HVAC job is all but finished, with just the last paper work to go, and that the exterior paint job is still being considered, with various estimates ranging from \$90,000 to \$35,000. She also reminded the Board members of the Retreat, which is scheduled for Saturday, January 7 from nine am to one o'clock.

Tom White moved, John Vendetti seconded and the Board voted unanimously to enter executive session for personnel matters at 4:45 pm. The meeting resumed at 4:50pm.

Tom House moved, Tom White seconded and the Board voted unanimously to approve the following financial matters:

DISBURSEMENTS

a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 11/16/16 numbered 13718-13728 in the amount of \$8006.00.

b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 12-14-16 numbered 13729-13769 in the amount of \$25282.24

PAYROLL

a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 10/26/2016 – 11/08/2016 in the amount of \$22696.13 and 11/09/2016 – 11/22/2016 in the amount of \$22709.80.

FINANCIAL REPORTS

a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library's Business Manager, for the period 11/01/16-11/31/16

OPERATIONAL RESOLUTION

a. Resolved that the Board of Trustees of the Hampton Library approves the Director's Contract.

Jackie Poole moved, Tom House seconded and the Board voted unanimously to adjourn the meeting at 4:56.

*Respectfully submitted,
Harvey Loomis, Secretary*