

MEETING OF THE BOARD OF TRUSTEES OF THE HAMPTON LIBRARY

November 18, 2015

MINUTES

A construction meeting preceded the regular meeting.

President Bruce Kaplan called the meeting to order at 3:45 pm.

Present: Present: Bruce Kaplan, Jackie Poole, Matthew Rojano, Sandra Ferguson, Tom House, Harvey Loomis, Mary Lee (by Skype), John Vendetti. **Absent:** Louise Collins

Matthew Rojano moved, Tom House seconded and the Board voted unanimously to approve the agenda dated November 18th 2105.

Sandra Ferguson moved, John Vendetti seconded and the Board voted unanimously to accept the minutes of the October 21, 2015 monthly meeting.

The Director announced that the Library has received donations of \$2000 from Fred Thiele and \$33000 from the Friends of the Library. She added that the Friends have finished the preliminary work necessary to file an application to become a legitimate 501c3 organization.

The Director and President Bruce Kaplan attended the SCLS Annual Trustee Workshop and found it to be a good workshop.

The Library will be receiving a large number of films donated from the documentary Take Two Film Festival going on next weekend in Sag Harbor. In addition, the festival organizers are applying for a grant to buy more films from the festival for the Library. It is hoped that the Library will eventually have more than 50 documentary films in its Hamptons Take Two Film Festival collection – they will be designated with a HTTFF label.

The Director described an LGBT “safe space” training session on November 4 as being “absolutely amazing.” The object of the session, run by the Long Island Gay and Lesbian Youth Alliance was to encourage the Library staff to embrace a non-judgmental attitude toward all patrons, whatever their gender. The staff was totally accepting of the message, and described the training as the best staff development they could remember having. The Director gave the contact information to Lois Favre, superintendent of the Bridgehampton School, with a positive recommendation.

The Sagaponack School has again become a subject of controversy. The head teacher brought her students to the Library arrived 10 minutes late for the 1:00 pm scheduled session – to find that the children’s staff had forgotten the appointment. The head teacher complained vociferously to the Director despite the fact that three staff members went down to the children’s area and provided assistance to the children for the no more than the 5 minutes that elapsed until children's staff returned. The Director admitted the staff was at fault, but apparently

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nothing assuaged the head teacher's anger. The Director plans to go the next meeting of the Sagaponack school board with Bruce Kaplan to try to smooth things over, if that should prove necessary.

The Director announced that plans to attend the next American Library Association meeting in Boston have changed – no one from the library will attend.

Matthew Rojano moved, John Vendetti seconded and the Board voted unanimously to enter executive session for personnel matters at 4:45 pm. The regular meeting resumed at 5:11 pm.

Jackie Poole moved, John Vendetti seconded and the Board voted unanimously to approve the following four financial matters:

A. DISBURSEMENTS

a. Resolved that the Board of Trustees of the Hampton Library approves the prepayments of checks dated 10-21-15 to 11-6-15 numbered 13088-13096 in the amount of \$8657.43

b. Resolved that the Board of Trustees of the Hampton Library approves the disbursements of checks dated 11-13-15 numbered 13097-13135 in the amount of \$28697.02.

B. PAYROLL

a. Resolved that the Board of Trustees of the Hampton Library approves the payroll for the periods 09/16/2015 – 09/29/2015 in the amount of \$22369.20 and 09/30/2015 – 10/13/2015 in the amount of \$22284.70 and 10/14/2015 – 10/27/2015 in the amount of \$22591.41

C. FINANCIAL REPORTS

a. Resolved that the Board of Trustees of the Hampton Library accepts the Operating Financial Reports prepared by Danielle Menchise, the Library's Business Manager, for the period 10/01/15-10/31/15.

OPERATIONAL RESOLUTIONS

A. Sandra Ferguson moved, Harvey Loomis seconded and the Board unanimously voted to resolve that the Board of Trustees of the Hampton Library approves the Suffolk Cooperative Library System Operating Budget for fiscal year 2016.

B. Tom House moved, Matt Rojano seconded and the Board voted unanimously to resolve that the Board of Trustees of the Hampton Library approves Mike Lennon as the South Fork Representative on the Suffolk Cooperative Library Systems Board of Trustees for a term commencing January 7, 2016 and ending December 31, 2018.

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C. John Vendetti moved, Sandra Ferguson seconded and the Board voted unanimously to resolve that the Board of Trustees of the Hampton Library approves staff raises for fiscal year 2016.

Jackie Poole moved, John Vendetti seconded and the board voted unanimously to adjourn the meeting at 5:15.

Respectfully submitted,
Harvey Loomis, Secretary